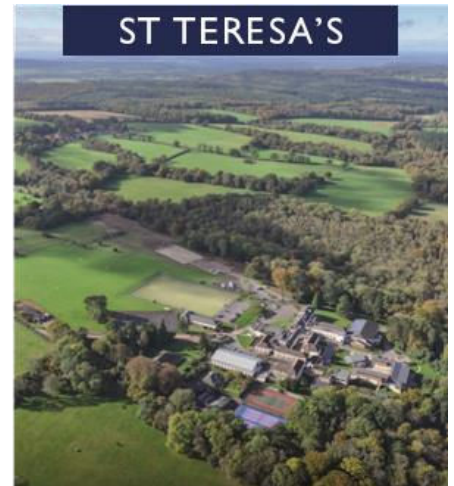
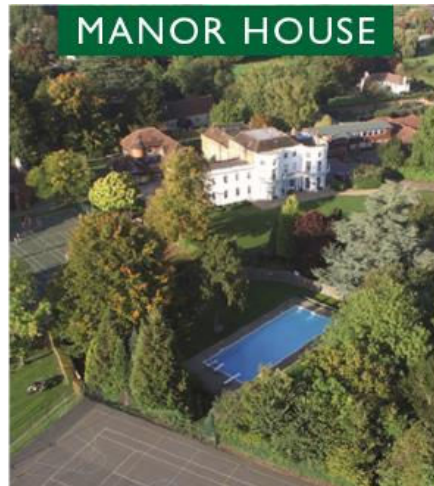
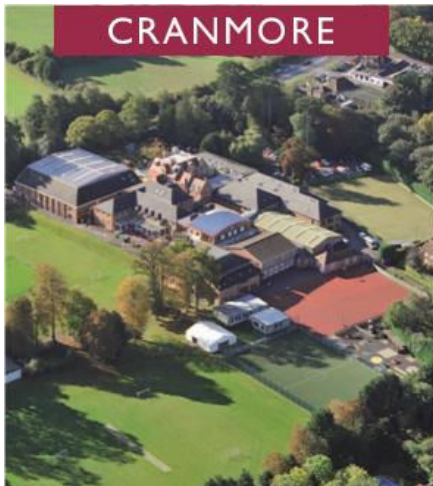


Appointment of School Minibus Drivers October 2025

Information for Applicants



Welcome

Effingham Schools Trust is made up of a small group of schools sharing a Christian ethos nestled in the beautiful Surrey countryside. A family atmosphere pervades the schools where pupils can thrive, staff have fulfilling roles, and parents can be confident in their choice of education for their young people.

In 2019, neighbouring schools St Teresa's and Cranmore formed the Effingham Schools Trust partnership to create a diamond model school for girls and boys aged 2 to 18 years delivering all the advantages of both single-sex and co-education to girls and boys. Manor House subsequently joined the Trust in September 2023, forming a dynamic educational triumvirate. The partnership allows each school to focus on its strengths whilst retaining its individuality, offering all pupils an extraordinarily rich variety of shared events, facilities and resources. September 2025 saw the opening of the new co-educational Sixth Form on the St Teresa's site, the final part of the forward-looking educational strategy that the Trust has created.



School Minibus Driver - The Role

Effingham Schools Trust seek to appoint reliable and trustworthy people to drive the School minibuses to transport pupils to and from schools within the Effingham Schools Trust. Living locally would be an advantage. We are looking for drivers to assist in driving one of the School routes on a daily basis, as well as on a zero-hour basis, to assist with school trips, PE fixtures and covering for drivers' absence as required.

D1 Driving Licence desirable, but not essential.

The successful candidate will work as part of the Trust Transport Team and must be able to relate well within the team, along with pupils, parents, staff and visitors.

Reports to the Transport Manager

Own transport to/from the schools is required as there is no suitable public transport available.

The Sites

The three schools are conveniently located just a few miles apart, each with its own stunning site in the heart of Surrey. EST's excellent transport services will be further developed to fully accommodate the needs of parents and pupils at all schools.

The EST has a very healthy population of 1200 pupils across all three sites.

Location

St Teresa's is situated between Dorking and Effingham in Surrey, Cranmore is situated in West Horsley, and Manor House is located in Bookham. There is easy access to London by road or rail; both Gatwick and Heathrow are within 45 minutes' drive.



Remuneration and Benefits

Our staff enjoy working as part of a strong Trust community.

We reward our talented staff with a range of benefits. Including:

Salary

The salary for this position will be attractive and competitive.

Continued Professional Development

All staff have access to professional development training as part of the Trust's performance development and appraisal process. Individuals are encouraged to continue to develop their skills to maintain the highest professional standards.

Pension Scheme

There is a generous contributory pension scheme.

Refreshments

Refreshments are provided during term time.

Cycle to work

A cycle to work scheme is available for staff members, subject to terms and conditions.

Parking

Parking for staff members is provided on site.

Counselling Service

A free, confidential 24-hour telephone service is available 365 days per year.

Use of School sports facilities

Staff may use some of the Trust's facilities when available and in accordance with usage rules.

Application Process

All applicants are required to complete an **application form** containing questions about their academic and employment history and their suitability for the role. Short listed candidates will be invited to attend a formal interview with a panel at which their relevant skills and experience will be discussed. Interview panels will include at least one person trained in Safer Recruitment.

If it is decided to make an appointment following the formal interview, any such offer will be conditional on the following:

- The receipt of two satisfactory references (one of which must be from the applicant's most recent employer). Please note that references will be taken up on short listed candidates prior to interview.
- The receipt of a satisfactory enhanced disclosure from the DBS
- The agreement of a mutually acceptable start date and the signing of a contract

The Effingham Schools Trust is committed to safeguarding and promoting the welfare of children. Our recruitment process follows the guidelines in KCSIE. Applicants undergo enhanced screening including checks with past employers, the DFE and the DBS.

Applications should be sent to:	Mrs Karen Babler Recruitment Manager St Teresa's School Effingham Surrey RH5 6ST k.babler@st-teresas.com
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The Effingham Schools Trust reserves the right to interview at any stage of the selection process.

FOR FURTHER INFORMATION:



www.cranmore.org



www.manorhouseschool.org



www.st-teresas.com