



SCHOOL CHARGES FROM AUTUMN TERM 2025

Registration Fees

Registration Fee (inclusive of VAT) £90

These are non-refundable fees which must accompany application forms.

Deposits (upon accepting the offer of a school place)

Reception £600
Prep & Seniors £800

Before a school place can be secured, a deposit is required as above. This deposit is refundable after the final term providing all fees and other payments have been settled.

Tuition Fees Per Year Group

Year Group	Tuition Fees	School Lunches (compulsory)	Total Termly Fee
	(inclusive of VAT)	(exempt from VAT)	
Reception	£4,620	£300	£4,920
Years 1 & 2	£5,085	£300	£5,385
Year 3	£6,270	£350	£6,620
Year 4	£6,540	£350	£6,890
Years 5 & 6	£6,645	£350	£6,995
Years 7 & 8	£8,595	£395	£8,990
Years 9,10 & 11	£8,685	£395	£9,080

Nursery School - please refer to the separate schedule of fees.

A reduction in fees is offered from Reception upwards (for the second and subsequent children) when two siblings or more are at Manor House, Cranmore or St Teresa's at the same time. This will be a 5% discount on the second child, 10% on the third child and 15% on the fourth and subsequent children.

Additional Services

Pre-School Care (exempt from VAT)

Early Birds per day 7.45am – 8.30am

No charge

After School Care (exempt from VAT)

Honeypots: (Reception to Year 2)

(Tea and light snack included at 4:30pm if booked daily)

4pm to 6pm

£12.50

Up to 30 minutes

£ 6.50

Prep: (Years 3 to 11)

4.00pm to 4.30pm

No charge

4.30pm to 6.00pm – 90 mins

£12.50

4.30 to 6.00pm – 30 mins at any point

£6.50

Snack/ Drink (after school, per item, available at 3.45pm)

£ 0.60

Academic Advancement Lessons (inclusive of VAT)

One to One session 30 minutes

£35.00

One to One session 1 hour

£57.50

Two to three group session

£27.50

Trips & Visits

Trips and visits are charged separately to fees and whilst the majority are relatively low cost, there are higher cost trips planned (local residential and abroad) for various year groups throughout the school including optional trips abroad.

Extra-curricular

The majority of extra-curricular clubs and activities are provided at no extra cost but some clubs/activities may attract a cost for materials supplied. Clubs/activities which are run by third parties or which take place off-site may also incur additional cost. By asking the school to enrol their child in the relevant activity, Parents are giving the school permission to make a payment to the club provider.

Extra instrumental lessons are taken by visiting music teachers during the school day. The fees for these lessons are arranged between parents and the music teacher and are subject to the music teacher's terms and conditions. Parents pay for lessons provided directly to the music teachers on production of an invoice.

The school accommodates these extra lessons on a rotational basis and we provide a venue for teaching but we are not party to any contracts between parents and music teachers. For details of instruments available, including voice, the hire of instruments and the cost of extra lessons, please contact the School's Director of Music or refer to our latest Clubs Booklet.

Examinations

All external examinations are charged as extras.

School Minibus Service – Charges Per Term (zero rated VAT)

	Return	One way	Ad-hoc return trip per day	Ad-hoc one way trip per day
Zone 1	Termly Administration Charge of £25.00			
Zone 2	£515.00	£309.00	£10.50	£7.00
Zone 3	£555.00	£333.00	£11.00	£7.50
Zone 4	£595.00	£357.00	£11.50	£8.00

The above charges are for termly bookings.

Details of pick-up and drop-off points together with details of Zones are available on the school's website. Alternatively, please contact the transport department at:

transport@effinghamschools.org

Insurance & Schemes Available

The following pupil insurance schemes are available:

- Pupils' Personal Accident Insurance Scheme – cost included in fees
- Pupils' Absence Insurance – cost to be advised by email
- Pupils' Personal effects Insurance – cost to be advised by email

The **Personal Accident Insurance Scheme** provides cover for all injuries involving permanent disability, not occasioned by School negligence, and therefore, ineligible under the normal School Insurance Policy. Cover commences on the first day of attendance at the School and extends to cover holiday periods for as long as the pupil remains on the School Register. The Governors include all pupils within this Scheme at no extra cost to parents.

The **Absence Insurance** and **Personal Effects Insurance** are optional and available to all parents with children in full-time education. Details of these schemes and an application form will be emailed to you by the Finance Office before the start of the Autumn Term.

Payment of Fees and Additional Services ("Extras")

Fees are payable termly in advance. Fees together with "extras" from the previous term/s are payable on or before the first day of each term and late payment will be subject to penalty as advised from time to time in accordance with the School's contract with parents/guardians. Monthly payment plans can be arranged with the Finance Department (mftees@effinghamschools.org). In the unfortunate event of

there being non-payment of fees and "extras" which necessitate legal intervention, the parent shall be liable to pay all costs, fees, disbursements and charges including legal fees and costs reasonably incurred by the school in the recovery of any unpaid fees and "extras" regardless of the value of the claim.

Withdrawal of Pupils

If you wish to withdraw your child from the School (other than at the normal leaving date) you shall either give a term's written notice to that effect before the first day of the last term that your child will be in attendance at the School, or you shall pay to the School a term's fees in lieu of notice, at such rate as would have been charged for the final term of provision if a term's written notice had been given. In cases where notice is not given, the appropriate sum in lieu of notice will become due and owing to the School as a debt on the first day of the term which would have been the final term of provision if a term's notice had been given. The foregoing written notice requirements are applicable to all fees and termly arranged "extras".

Scholarships & Bursaries

Scholarships

A variety of scholarships - Academic, Sport, Music, Art and Drama - may be offered to girls entering the Senior Department, at the discretion of the Headteacher and the Governors. For details of our Scholarships Programme please contact: admissions@manorhouseschool.org.

Bursaries

Bursary enquiries should be made to bursaries@effinghamschools.org.