



MANOR HOUSE SCHOOL ACCESSIBILITY PLAN INCL EYFS

Date of Issue: **September 2026**

Date of Review: **September 2027**

Responsibility: **Director of Operations**

Ethos and aims

Manor House School ('the School') strives to be a fully inclusive and welcoming school. It aims to ensure that each and every pupil can participate fully in school life regardless of disability.

Definition of disability and scope of the plan

A child or young person is disabled if they have a physical or mental impairment, which has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities (as defined by the Equality Act 2010).

The School's Accessibility Plan contains relevant actions to:

- increase the extent to which disabled pupils can participate in the School's curriculum,
- improve the School's physical environment for the purpose of increasing the extent to which disabled pupils are able to take advantage of education and benefits, facilities or services provided or offered by the School, and
- improve the delivery to disabled pupils of information, which is readily accessible to pupils who are not disabled.

How the plan is constructed

The School has a Health and Safety Committee which consists of:

- Governor representative,
- Director of Operations
- Head of Prep
- Compliance Officer

- number of other key staff connected to the safety and wellbeing of pupils.

The committee's terms of reference include:

1. to review the School's policies, procedures and facilities as they are likely to affect pupils and prospective pupils who are disabled
2. to make recommendations with a view to improving the accessibility of its education in many aspects to pupils or prospective pupils with disabilities by means of reasonable adjustments and by planning for the future
3. to prepare the School's SEN and Disability Policy
4. to prepare the School's Accessibility Plan
5. to review such plans and policies as necessary and at least on an annual basis.

The School's Health and Safety Committee has been central to the drawing up of the School's Accessibility plan. It has considered the following when developing and reviewing the plan:

- Admissions
- Attainment
- Attendance
- Exclusions
- Education
- Extra-curricular activities
- Governing body representation
- Physical school environment
- Selection and recruitment of staff
- Sporting education and activities
- Staff training
- Welfare

The Committee acknowledges the need to preserve the architectural integrity of a historic listed building within the financial constraints of a small school.

The School has consulted staff with responsibility for the induction arrangements for new pupils to ensure that the particular needs of disabled pupils are recognised in advance, that suitable staff training is provided and that any modifications to the curriculum or premises are incorporated into the plan before the arrival of the new pupils.

How the plan is reviewed and monitored

The School's Health and Safety Committee meets termly and reviews recommendations for inclusion in the plan, which include input from the senior leadership team. The plan

is formally reviewed and approved annually by the Committee and is reissued every three years. The reissued plan is approved by a meeting of the Board of Governors.

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Position, Director of Operations